



TAPAC
Textile and Apparel Programs Accreditation Commission

TAPAC Consultant Policy

Programs may elect to hire a consultant to serve in an advisory capacity and help guide a portion of the accreditation self-study process. TAPAC does not require this service, but acknowledges that it may be a good investment in some situations.

For more information about the benefits and drawbacks of this type of assistance, please read, "[Should my Institution Hire a Consultant?](#)" written by Rachel Smith, Council for Higher Education Accreditation (CHEA) Fellow.

TAPAC refers to the following guidelines on this matter:

- Upon request to the Executive Director, TAPAC provides a list of potential consultants who are familiar with the accreditation process.
 - The program is responsible for contacting the consultant.
 - Individual program and consultants negotiate service contracts, including compensation for services rendered, independent of TAPAC.
 - No funds will flow through TAPAC, nor does TAPAC require disclosure of negotiated funding arrangements.
- Persons serving as a consultant for a program will not be part of the accreditation review team of the accreditation decision committee.
 - TAPAC requires disclosure of all consultancy work during the application for accreditation process so that we can ensure that consultants do not participate in the program review.
- Use of a consultant from the TAPAC consultant list does not guarantee accreditation. TAPAC is not accountable for any advice provided by the consultant. The consultant does not report to TAPAC; and, therefore, TAPAC is not responsible for incorrect or incomplete advice.

TAPAC is providing this information in good faith for program that wish to have this type of assistance in preparing for the accreditation process. Thank you for your interest in TAPAC Accreditation.

TAPAC Potential Consultant Directory

Experienced faculty who are interested in providing consulting services for programs going through the TAPAC accreditation process many contact the TAPAC Executive Director. The arrangements for consultancy and any fee negotiations are strictly between the consultant and the program. TAPAC only provides a list of potential consultants to programs who inquire. Refer to the above TAPAC Consultant Policy for specific guidelines.

If you are interested in being on the consultant list, please provide the following information to the TAPAC Executive Director:

1. Name, title(s), and university affiliation(s) for the past 10 years
2. Areas of curriculum expertise
3. Experience with program and accreditation reviews
4. Experience with the TAPAC accreditation process
5. Experience with curriculum development. *If you have experience incorporating the ITAA Metagoals into a curriculum, please note that as well.*
6. Experience with curriculum laddering/mapping/scaffolding
7. Experience with program assessment
8. Any other relevant experience not already covered

A summary of this information will be provided in the TAPAC Potential Consultant Directory. Those listed in the directory will be asked to confirm their continued participation and to update pertinent information on an annual basis.